

**BIRMINGHAM CITY COUNCIL**  
**The Control of Waste (Dealing with Waste Property)**  
**(England) Regulations 2002**

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**VEHICLE RELEASE GUIDANCE - (To be included with statutory notice)**

- 1. If the seized property is a vehicle with a registration mark, and you are claiming to be the registered keeper of the vehicle you must produce the**
  
- 2. The person claiming the vehicle must provide one proof of name and one proof of address. Any claim for release of a vehicle must be accompanied by sufficient information to enable the seizure authority to make a determination of entitlement to seized property. One proof of name and one proof of address from the list below will be required. You cannot use the same piece of identification for both name and address. For example, if you provide your driving licence as proof of your name you must provide another form of identification for your address, such as a utility bill.**

<p>Current signed passport                  Original birth certificate (UK birth certificate issued within 12 months of the date of birth in full form including those issued by UK authorities overseas                  EEA member state identity card (which can also be used as evidence of address if it carries this)                  UK or EEA photo card driving licence                  Full old-style driving licence                  Photographic registration cards for self-employed individuals in the construction industry -CIS4                  Benefit book or original notification letter from Benefits Agency                  Firearms or shotgun certificate                  Residence permit issued by the Home Office to EEA nationals                  National identity card bearing a photograph</p>	<p>Utility bill issued within the last three months                  Local authority council tax bill for the current council tax year                  Current UK driving licence (but only if not used for the name evidence)                  Bank, Building Society or Credit Union statement or passbook                  Original mortgage statement from a recognised lender issued for the last year                  Solicitors letter confirming recent house purchase or Land Registry confirmation of address                  Council or housing association rent card or tenancy agreement for the current year                  Benefit book or original notification letter from Benefits Agency (but not if used as proof of name)                  Inland Revenue self-assessment/ tax demand                  Electoral Register entry</p>
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**Proof of identity for agents, companies and other legal structures**

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