



SC1.33

IMPORTANT –

BEFORE

Birmingham City Council

Police, Factories, etc. (Miscellaneous Provisions) Act 1916

Application for a Charitable Street Collection Permit in 2024

2024

Model Street Collection Regulations

GUIDANCE NOTES

1. Timing

Your attention is drawn to regulations 14(1) and 14(2) of the Model Street Collection Regulations adopted by Birmingham City Council

PROFESSIONAL FUNDRAISERS AND COMMERCIAL PARTICIPATORS

DIRECT DEBIT FUNDRAISING

with



**BIRMINGHAM CITY COUNCIL
APPLICATION FORM FOR A CHARITABLE STREET COLLECTION PERMIT**

PLEASE FULLY COMPLETE IN BLACK INK USING CAPITAL LETTERS

**Please remember to check your application form to make sure you have completed all sections
as any incomplete forms will be returned unprocessed**

HOME	

RESPONSIBLE

If you are not employed by the charity you must send in a letter from them with this application saying that they agree to you collecting on their behalf

If yes, please state your position/title within the charity

(Please see Guidance Notes 2 and 4)

and / or please delete as appgree

<p>your returns)</p> <p>(make sure you have submitted</p>	<p><input type="checkbox"/> <input type="checkbox"/></p>

DECLARATION: I declare that the details in this application are true to the best of my knowledge and belief and acknowledge that if there are any omissions or incorrect statements of a serious nature this may result in the application being refused. I further declare that I have read and agree to abide by the Model Street Collection Regulations adopted by Birmingham City Council should my application be granted.

I will send in the Form of Statement, which will be counter-signed by an independent responsible person such as a qualified accountant, within 28 days of the collection.

(The application must

SC1.33

12. A collector shall not use any collecting box which does not bear the name of the charity or fund which is to benefit, displayed in a prominent position on the box.
- 13.
- (1) Subject to paragraph (2) below a collecting box shall be opened in the presence of the promoter and another responsible person.
 - (2) Where a collecting box is delivered unopened to a bank, it may be opened by an official of that bank.
 - (3) As soon as a collecting box has been opened, the person opening it shall count the contents and enter the amount (along with the number of the collecting box) on a list to be certified.
- 14.
- (1) No payment shall be made to any collector.
 - (2) No payment shall be made out of the proceeds of a collection, directly or indirectly, to any other person connected with the promotion or conduct of the collection other than payments which have been specifically approved by the Council.
- 15.
- (1) Within one month after the date of the collection the permit holder shall forward to the Council:
 - (a) The completed form of statement (Schedule 1 to these Regulations), showing the amount received and the expenses and any payments incurred in connection with the collection. The form must be certified by the promoter and _____
_____.
 - (b) a list of collectors;
 - (c) a list of the amounts contained in each collecting box.
 - (2) The council may, if there are special reasons for doing so, extend, at the request of the promoter, the period of one month referred to in paragraph (1) above.
 - (3) For the purposes of these Regulations "a qualified accountant" means a member of at least one of the following organisations: -
 - the Institute of Chartered Accountants in England and Wales;
 - the Institute of Chartered Accountants of Scotland;