



Aid Plan and Emergency Plan together with any other documentation as so required by any representative of the SAG. BCC will provide guidance to help the Event Organiser complete the above on request.

4.2 The format of activities shall be as agreed by BCC and, where appropriate the SAG. Any changes to the agreed format shall not be allowed unless any such be notified in writing to the BCC and approved by them 4 clear weeks before the event takes place. Any unauthorised changes to the event could lead to permission being withdrawn. BCC will not accept liability for costs incurred.

4.3 Approval of any activity shall be subject to the statutory requirements for Event Licensing, and BCC Licensing policy statement, being met by the event proposal and the event itself. The Event Organiser's application will be refused, and an approved event may be cancelled or terminated immediately by BCC, if any requirement of these conditions is breached or not observed (including time limits).

4.4 The Activity Organiser shall immediately comply with all and any instructions, whether oral or in writing given during the activity, including its set up and break down by any officer of BCC. The Activity Organiser will ensure its staff, contractors, agents and guests comply likewise.

4.5 BCC reserves the right to reject any application, particularly if it contravenes any Council Policy. E.g. BCC's No Platform Policy. 'No person using Birmingham City Council facilities should express or promote extreme ideological, religious or political views. Further, BCC will not allow the use of its facilities to any group or organisation proscribed by HM Government.' A list of proscribed organisations can be found: [List of Proscribed Organisations WEBSITE.pdf](#)

5. Electricity

Activities using electricity must be applied for via the Use of Parks form

6. Legal Requirements to be Met

The Activity Organiser shall be responsible for ensuring that the activity complies with all current legislation and regulations enforced by statutory bodies:-

- Health & Safety at Work Act 1974.
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The Activity Organiser of any activity must, in compliance with the above regulations, undertake and provide written and recorded suitable and sufficient Risk Assessments for the activity.

It is the responsibility of the Activity Organiser to ascertain from the West Midlands Police, West Midlands Fire Service and BCC Regulatory Services that the proposed activity will meet the respective requirements of these bodies.

7. Licences Activitie



such person may be duly authorised to sell or let to hire in the park such commodity or article'.

9.7 Caterers must be registered food businesses and hold a Food Hygiene Rating of 4 or 5

9.8 Chinese Lanterns, Balloon Releases and Confetti are not permitted on Birmingham City Council land due to the risk of potential danger to wildlife and the general environment.

9.9 Applications from individuals or organisations that have outstanding fees or charges